

A G E N D A

FINANCE COMMITTEE

April 3, 2003
2:00 p.m.

The Tuscan Inn
425 Northpoint Street
San Francisco, California

I. Call to Order – Darshan Singh, Chair

II. Roll Call

III. Information Items

- i. Enterprise Closure Procedures – Eddie Ylst, General Manager
- ii. Closure of Merchandise Display Center (MDC) – Ray Trujillo, Board Member
- iii. Cash Reserves – Marty Ewing
- iv. Enterprise Earnings Summary – Marty Ewing
- v. Inmate Wage Comparison, Other States – Marty Ewing
- vi. Audit Contract Update – Marty Ewing
- vii. Hiring Data – Sharon Hearden
- viii. Workers' Compensation – Sharon Hearden
- ix. Adverse Actions – Sharon Hearden

IV. Other

V. Adjourn

*** Recommendation Requested**

A G E N D A

INMATE EMPLOYABILITY COMMITTEE

April 3, 2003

The Tuscan Inn
425 Northpoint Street
San Francisco, California

I. Call to Order – Larry Frank, Chair

II. Roll Call

III. Action Item*

Construct a new Ambulatory Care Clinic at the California Medical Facility (\$2,298,000) [03-0404-194-IDL] – Ray Ow, Chief, Inmate Day Labor, Facilities and Management Division, CDC

IV. Information Item

Inmate Employability Program – Mike Colwell, Prison Industries Administrator

V. Other

VI. Adjourn

*** Recommendation Required**

A G E N D A

DEVELOPMENT AND OPERATIONS COMMITTEE

April 3, 2003

The Tuscan Inn
425 Northpoint Street
San Francisco, California

I. Call to Order – Ray Trujillo, Chair

II. Roll Call

III. Information Items

- i. Lost Hours – Pat Fitzgerald, Assistant General Manager (A), Operations Division
- ii. Product Inventory Center (PIC) and Freight Services Warehouse – Pat Fitzgerald and Rita Mollica, Assistant General Manager, Marketing Division
- iii. Pricing Procedure – Rita Mollica, Pat Fitzgerald, and Carole Jacoby, Chief, Marketing Services
- iv. New Enterprise Development Team – Rita Mollica and Pat Fitzgerald
- v. Revised Waiver Process – Rita Mollica

IV. Other

V. Adjourn

*** Recommendation Requested**

A G E N D A

LEGISLATIVE COMMITTEE

April 3, 2003

The Tuscan Inn
425 Northpoint Street
San Francisco, California

I. Call to Order – Curtis Kelly, Chair

II. Roll Call

III. Information Item

Legislative Update – Frank Losco, Chief, Office of Public Affairs

IV. Other

V. Adjourn

A G E N D A

PRISON INDUSTRY BOARD

April 4, 2003
7:30 a.m.

The Tuscan Inn
425 Northpoint Street
San Francisco, California

I. Call to Order – Edward Alameida, Jr., Chair

II. Roll Call

III. General Manager Recruitment Update – Edward Alameida, Jr., Chair

IV. Recess for Closed Session

Pursuant to Government Code Section 11126(a), the Board will meet in closed session to discuss a personnel matter.

V. Reconvene

VI. Public Comment – This portion of the meeting is reserved for comment on items not on the agenda. Under the Bagley-Keene Act, the Board cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff.

VII. Director's Comments – Edward Alameida, Jr., Director, CDC

VIII. Action Items*

A. Approval of January 10, 2003 Minutes [03-0404-190-MN]

B. Approval of February 7, 2003 Minutes [03-0404-191-MN]

C. Approval of March 14, 2003 Minutes [03-0404-192-MN]

D. Inmate Employability Committee – Larry Frank, Chair

Construct a new Ambulatory Care Clinic at the California Medical Facility (\$2,298,000) [03-0404-193-IDL]

IX. Information Items

A. Board Committee Reports

1. Finance Committee
Presented by: Darshan Singh, Chair
2. Inmate Employability Committee
Presented by: Larry Frank, Chair
3. Development and Operations Committee
Presented by: Ray Trujillo, Chair
4. Legislative Committee
Presented by: Curtis Kelly, Chair
5. Prison Industry Authority General Manager Report
Presented by: Eddie Ylst (A)

X. Presentations

- A. Department of General Services' (DGS) Role/Relationship with PIA
Presented by: Ralph Chandler, Deputy Director, Procurement Division, DGS and Bob French, Acquisitions and Contracts Unit Manager
- B. Inmate Employability Program – Private Sector Partnership Update
Presented by: Mike Colwell, Prison Industries Administrator

XII. Future Meetings

- June 26-27, 2003 – Solano State Prison, (Sacramento/Vacaville)
- September 25-26, 2003 – Correctional Training Facility, (Monterey)
- January 2004 – R. J. Donovan Correctional Facility (San Diego)
- April 2004 – To be determined.

XIII. Adjournment

*** Action Required**

**For additional information prior to the meeting, please contact
Ms. Jamie Halford at 560 East Natoma Street, Folsom, CA 95630 or (916) 358-2677.**

**** For disability related accommodations, please contact Ms. Jamie Halford at (916) 358-2677 at least five days prior to the meetings.**

FULL BOARD AGENDA
APRIL 4, 2003
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AGENDA APPROVED BY:

Original signed by

EDWARD S. ALAMEIDA, JR.
Chair

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